

Form

Job Description & Contract for Volunteers

Job Context: _____

Name: _____

Qualifications: Must be 18+

Responsible to: _____ (leader in charge of group)

Responsible for: Children and Young People involved in _____(group).

Profile:

1. Work under the leadership and guidance of the Leadership Team
2. Have pastoral care of the volunteers, children and young people involved in the project
3. Read and note the contents and guidance in the following policies and act upon them:
 - i. Pocket Handbook for Safeguarding Children & Young People
 - ii. Policy and Procedures for the Safeguarding of Children and Young People
 - iii. Health and Safety Policy
4. Lead or help in _____ (group) in accordance with the materials and guidelines provided
5. Organise and attend events relating to the work of the project
6. Attend and participate in planning / review and other relevant meetings.
7. Agreed to complete C1 safeguarding training every 3 years
8. Complete a DBS check every 5 years as part of this role

Declaration to be Completed by the Volunteer

I understand the nature of the work I am to do with children and young people who are part of (group).

I have read the Pocket Handbook for Safeguarding Children & Young People / Vulnerable Adults. I have read the Health and Safety Policy. I have read and signed the Safeguarding Policy.

I understand that it is my duty to protect the young people with whom I come into contact.

I know what action to take if abuse is discovered or disclosed.

Signed _____

Date _____

Signed (Leader of Group) _____

Date _____